Welcome 📢



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Welcome to *Descubre el español con Santillana*'s eLearning Center, powered by the Schoology[®] Learning Management System. This manual is meant to help familiarize you with the instructional materials, as well as the platform and its most essential functions. For more information than that contained here about the *Descubre el español con Santillana* Spanish as a World Language program, please visit http://www.descubreelespanol.com/. For information about more advanced Schoology functions, please visit https://support.schoology.com.

This manual is intended to help you get started using the Schoology LMS once you can successfully log on to the system. Before you are able to log on, your school or district will need to have registered with Santillana, and you will need your username and password. If you don't yet have a username and password, please check with your school or district, or with Santillana USA at help@santillanausa.com, to confirm this information.



Get Started

Go to <u>www.schoology.com</u>. Click on the Login button and log in.



You are now on your **Home Page**. Notice tabs on the left side of the page, **Upcoming** events in the right column and the convenient navigation features at the top of the page.





Click on **Courses** to access a course.

000 O Descubre e	l español C- C × O Home I Schoology ×			
← → C @ https:/	/www.schoology.com/course/193987006/materials			Q 🟠 🗄
SANTILLANA USA	Q. Home Courses - Groups - Resources -		= a d [₽] (Monica Teacher 🔒
	Descubre el español C- Course MC: Section 1 🗐			I Notifications
Dentri a	Add Materials + Options +		Upcoming	Add Event
	Páginas iniciales eBook	0 -	No sproming assignments or	r events
	> Eulidad 1: Nos conocernos	0-		
* Course Options				
Materials				
Updates	Nos conocemos III			
Cradebook	(a) salara a segundari 12			
@ Mastery	🛁 🛈 useen 🦉 🎢			
- Badges	and an angel			
Attendance				
O Members	Mexico			
Analysics				
E Workload Planning	Inidad 2: (Cóma viulmas?			

You are now in your course, which opens to the **Materials** tab.

Notice that the three-column format is consistent with the **Home Page**.

Add Students

You can add students (members) to your section by using the **Add Members** button.



- 1. Select the **Members** tab from the left menu.
- 2. Click on the Add Members button.
- Select the member(s) you'd like to enroll into the course. You will see a count of the students selected in the upper right corner. You can also search or browse for each user without affecting previously selected members.
- 4. Click Add Members to finish.



Communicate

Post Updates

Communication begins on your Home Page.

As soon as you log in, you'll see upcoming events and the latest posts. Look for the word Post.

Click on Update.



Recent Activity	Recent Activity	Most Recen
Grades/Attendance	Post: 🔛 Update	
Mastery	BIU ⊟ E I E ♥	
alendar		
Messages		
People	Link Audio/Video Recording	
Subscriptions 319	Post to.	Q,
App Center	毎 × [単] × [単]	(f) = Po

Post Polls

Recent Activity	Recent Activity	Most Recent
Grades/Attendance	Post: 🔯 Update	3
T Mastery	B I <u>U</u> 1≣ 1≣ 2≣ 1≣ 1♥	
11 Calendar	Which do you prefer, e-books or traditional textbooks?	
Messages		
O People		
Subscriptions 339	© e-books	
App Center	traditional textbooks	
	none of the above	
	Add Online	
e , Ee (B Descubre nl español C – Dr. Barbara Jones: Reps	Q,
		• Post

Let's look at how easy it is to post a **Poll**.

- 1. Click on the **Poll** icon and type your question.
- 2. Then choose which class(es) you'd like to post it to (type in a few characters, and your course will come up).

Recent Activity	Recent Activity	Most Recent *
Grades/Attendance	Post: 🔛 Update	*
@ Mastery	BIUHEE	
tt Calendar		
Messages		
People		
Subscriptions 339	Post to	Q,
App Center		(®= Post
	Barbara Jones Descubre el español C – Dr. Barbara Jones: Re Which do you prefer, e-books or traditional textbooks?	ps
	e-books	
	traditional textbooks	
	onone of the above	
	Refresh Today at 4:18 pm Comment - Like	

3. Then click **Post**!

Send Messages

You can communicate directly with students from your **Home Page**.

Just open the **Messages** tab. Click on **+ New Message** and you're good to go.



You can also send messages to students through the Gradebook.

New Message	×	New Message	• ×
To: *	anne	To: •	Ms. Smeszny II
Subject: *	Anne Smieszny Santillana	Subject: "	Sending Messages
Message:	Ms. Smieszny Samillana	Message:	Easy as pie!
	Anne Smieszny Santillana		
	6/5/		8 2 8 2
	Send Cancel		Send Cancel

Assign a Folder

You can assign a group of activities by assigning a due date to a folder. A folder that has a due date will appear in the **Calendar**, although it will not appear in the **Upcoming** list; you will need to communicate that you have added or changed due dates via the **Updates** menu or **Messages**.

- 1. Navigate to the folder you would like to assign.
- 2. Click on the gear icon to the right of the folder name. Choose **Edit**.



Title: Folder Color:	U2 Descubre Online								6	3. In the Date field, choose the that group of activities. You date range by clicking Add E					ate you'd like n also assign d Date .
Description:	B I Emplez	<u>∪</u> an los	IΞ i	= s		* 6 , *	2 -	20 2		Y t li	'our folder eacher an st of Upcc	will ap d stude oming (pear in t nts) but events.	he Cale will not	e ndar (for bot appear in th
Date:							Add En	d Date	Calendar	Today Se	ptember 2014			Month	Week Day
Availability:		Septer	ber	\$	2014		•		Sun	Mo	n Tue	Wed 3	۴	Fri S ULDI Quiz	Sat 6
	SU	MO	TU 2	WE 3	TH 4	FR 5	5A 6		κ.						
		1													
	7	8	9	10	11	12	13		7	8	* 9	10	11	12	13
	7	8 15	9 16	10 17	11 18	12 19	13 20		7		* 9 Homework1153	10	11	12	13 Read Desafio 2 pp. 23-23211 tit pe
spaña	7 14 21	8 15 22	9 16 23	10 17 24	11 18 25	12 19 26	13 20 27	0.		8	* 9 Homework1153	10	11	12	13 Read Desafio 2 pp. 23-23211 36 pm
i spaña añz	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24	11 18 25	12 19 26	13 20 27	0.	7	8	* 9 Homewark1153 am 16 Homewark for Tuesday- Fotonevela	10	11	12 19 Protest	13 Read Desafio 2 pp. 23-2321160 pm 20 Unit 1 Homework Assignment:1:55 m
i spaña aña	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24	11 18 25	12 19 26	13 20 27	0	7	15	 9 Homework1119 16 Momework for Tuesday: Fotonovela 23 	10 17 24	11	12 19 Protest 26	13 Read Desaflo 2 pp. 27-2121110 pp. 20 Unit Homework Assignment:150 pp. 27



Alternatively, you can create a new folder, and assign a date or date range to it while you create it. You can then drag and drop activities into it.

Title:	U2 Descubre Online	
Folder Color:		
Description:	B I <u>U</u> !Ξ <u>]</u> Ξ <u>A</u> * ⁸ ⊕ ₃ * <u>N</u> * ⁴	
	These activities are due on the 10th!	
	These activities are due on the 10th!	
Date:	10/06/14 12:00AM	
Date: End Date:	These activities are due on the 10th! 10/06/14 12:00AM 10/10/14 11:59PM	

Assign a Specific Activity

There are several ways to create an assignment. You can post from the **Home Page** or through the **Materials** tab.

If you'd like to link to a **Descubre Online** activity, **Cuaderno de práctica** activity or **Evaluaciones** test, first identify the activity you'd like to assign to students.

- 1. Click on the folders or arrows to navigate to the appropriate activity.
- 2. Open the **Activity** by clicking on its name.





3. Copy the URL of the activity.



Add an Assignment



3. Choose Assignment at the top of the window (instead of **Event**). (Use this option if you want to assign the same assignment to multiple classes at once.)

reate Assignme	nt La de la
Post: *	🗊 Event 👼 Assignment
Name: *	
Description:	
Max pts:	100 Set as midterm/final
Advanced:	o 🗟 o 🙆 🕾 🔊
I Descubre e	español C- Course MC: Section 1 x
Descubre el esp	pañol C- Course MC: Section 1
Due date:	8/31/14 📄 11:59PM
Category:	(Ungraded)
Scale:	Numeric \$

In either case, give the
Assignment a name and choose the settings for the assignment. Choose the due date.

Create Assignment	:								×
Name: *	Home	work fo	or 8/3	1					
Description:	В	<u>U</u>	*= *=	1 <u>=</u> .	<u>A</u> -	A	°-S	, × 🔊 - 😵	>
	No oh	vides tra	aer tu i	diccion	ario a	clase	maña	na.	
	<i></i>	U2 Des 8/31: www.sc 399208	cubre hoolog 86/laui	Online gy.com nch	- Sem /cours	ana 1- ;e/193	Hom 98700	ework Get Preview X 06/materials/package/19	
Due date:	8/31/	14		11:5	9PM		15	pts	
Category:	•	Augus	it	ŧ	2014	ŧ \$		g options	
Scale/Rubric: *	SU	MO	τu	WE	TH	FR 1	SA 2		
Advanced:	3	4	5	6	7	8	9		
	10	11	12	13	14	15	16		
	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
	31								

Attach Link/Embe	d	×
Link/Embed:	U2 Descubre Online 2- Semana 1	
Title:	https://www.schoology.com/course	
	Attach Close	

5. Click on the **Link** button and paste the URL of the desired activity.

	U2 Descubre Online 2- Semana 1: Get Preview × https://www.schoology.com/course/193987006/materials/pack age/193992086/launch
Due date:	11/06/14 🔲 11:59PM 100 pts
Category:	(Ungraded) Grading options
Scale/Rubric: *	Online Activities , (Create new category)
Advanced:	
	Create Cancel
	V 205 COURS

IMPORTANT: Keep the assignment in the Ungraded category. Otherwise, both the Assignment and the Activity will show up in your Gradebook.

Students will see the **Assignment** in their list of **Upcoming** events, or in **Materials**.

ance	Descubre		u ²
ers	México	naterials#	ର 🖧 🔳
cs		ces -	= 🔺 🖉 Monica Teacher 🔒
ad Planning	✓ Unidad 2: ¿Cómo vivimos? ₩ 112 eBook	MC: Section 1 🚺	📰 🔹 🤖 Notifications
de X VFW Reset	 U2 Cuaderno de práctica 8 MB Descubre Online U2 Commentation 	All Materials 👻 —	Upcoming - 🛐 Add Event
iod 2014-2015	 Homework for 11/6 U2 Semana 2 U2 Semana 3 U2 Semana 4 Biblioteca temática Unidad 3: Vamos a aprender 	D 10 12 20 25 36 36 Mexico	

When they open the **Assignment**, follow the link, and complete the activity, their score will appear in their **Grades** as well as in the teacher's **Gradebook**.

SANTILLANA USA	Q. Home Courses * Groups * Resources *	= 🚓 🤔 Monica Student 💌		
	Descubre el español C- Course MC: Section 1 + Unidad 2: ¿Cómo vivimos? Descubre Online	4 Prev Next 🕨		
Descubri	Homework for 11/6	U2 Semans 1		1
	Due: Thursday, November 6, 2014 at 11:59 pm	Rame each room in the nouse.		ŧ
	Uz Descubre Online 2- Semana 1			
Materials +	Comments	dormitorio	3	
Updates	There are no comments			
Grades	Write a comment	cocina sata	1	1
Attendance			T	
Members	Post			1
Information		baño		1
Crading pariod		1		٩
School Year 2014-2015				
		Online Activities (25%)		
		UI Semana 1		100
		UI Semana 2	5 4	100
		UI Semana 3		100
		U2 Semina 1	100	100
		I de la constante de		100
		Semana 3	:	100
		Uz bernana 4		100
		U3 Semana 2		100
		U3 Somana 3		100
	View of the score in their Grades	U3 Semana 4		100

You can always create an Assignment that does not have an Activity linked to it. Follow the same instructions as above, but omit copying and pasting the Activity URL. For these assignments, students can write their answers directly in the Schoology platform, record audio or video, or upload documents such as Word or Powerpoint files.

Teachers will need to review and grade this type of activity, as it will not be automatically graded.



Organize

Organize Your Materials

This is how you can organize your instructional materials: all of your *Descubre el español con Santillana* activities and resources; your triedand-true materials, presentations, and documents.



Check Out the Descubre el español con Santillana Materials

The four main components of the Descubre el español con Santillana program are the Interactive Student eBook, the Cuaderno de práctica, the Descubre Online Activities and Biblioteca temática.

Core resources are organized within each of the 8 units (Unidad 1: Nos conocemos, Unidad 2: ¿Cómo vivimos?, etc.):



The **Interactive Student eBook** is a multimedia version of the print textbook. It has easy navigation, synchronized audio, videos, maps, glossary, song lyrics and Practice Workbook pages at point-of-use. Within the **Materials** page, it is divided by unit to facilitate the loading speed and ease of use.

Click on the **Materials** tab, then open the Unit 2 folder.

Take a look at the **Interactive Student eBook.**











Ancillary Resources

Lecturas fonéticas – Digital versions of Syllabic, and Blend and Dipthongs phonic readers tied to each level. Include audio and audio/synchronized reading links for additional support.



Antología – Digital versions of the Student Anthologies include audio and audio/synchronized reading links to support language development, as well as opportunities to complete, save and email comprehension, vocabulary, phonics, grammar and writing activities that follow each reading selection.



Letras de canciones – Songs lyrics included in Student Book are also available as a seperate resource in HTML format with synchronized audio.





Evaluaciones (Online Assessments) – Automatically scored pre-test, unit tests, and post-test (tracking and reporting available) evaluate listening, speaking, reading and writing skills.

~	Evaluaciones Nivel C	袋~
	Ø Hidden -	
	> 🗐 Evaluación de ubicación	$\xi_{\rm p}^{\rm th} =$
	> 🫅 U1: Nos conocemos	容 -
	✓ U2: ¿Cómo vivimos?	公
	U2 A escuchar	\$\$ v
	U2 A conversar	☆ ~
	🗒 U2 A leer	\$~
	U2 A escribir	袋 ~
	> 🛅 U3: Vamos a aprender	\$\$ v
	> 🛅 U4: Los animales	¢×



- 2. A conversar (Speaking Activity) Speaking evaluation includes audio instructions and a practice question. Students are able to record their answers and listen to them before submitting them. Once students finish the evaluation, they receive a notification that it has been submitted to the teacher for grading.
- **IMPORTANT:** Make sure to enable microphone option in your browser before beginning the evaluation.



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SANTILLANA U54	Q. Home Courses * Groups * Resources *	😑 🔺 🖗 Monica Teacher	- 4.	A es	cribi	r (Wi	riting	g Acti	vity)
	Descubre el español C- Courte MC: Section 1 + Evaluaciones Nivel C U2: ¿Cómo vivimos?	📢 Prev 🛛 Next 🕨	1	Writ	ing e	valu	atior	n incl	udes
	U2 A escribir	22		audi	o ins	truc	tions	and	a
				prac	tice o	ques	tion.	Onc	e
ena-	Nivel C - Unidad Z: ¿Cómo vivimos?			stud	ents	' finis	h the	e eva	luation
- Course Options	A escribir			they	rece		not	ificat	ion that
Materials -				it ha	- hou			ttad	
Updates	A. Completa. Escribe una vocal.			it na	s bee	en su	imai	llea	to the
T Mastery	r Ejemplo			teac	her f	or gr	radin	g. Sp	ecial
the Badges				char	acte	rs ke	yboa	ard al	lows
<u>Annobers</u>				stud	ents	to re	espo	nd us	ing
Analytics	blusa			ассе	nt m	arks	and	Spar	nish
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Access Code 9K2GD-7JWFW Arset				pun	cluai	.1011.			
Information Crading benied									
School Year 2014-2015									
	Descubre el español con Santillano D Santillana USA, All Rights Re	served.			1				
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	Special characte	ers keyboard		.500					
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Recursos para el maestro – Teacher Resource folder includes a variety of materials to help teachers plan and deliver lessons:

- 1. Guía del maestro digital version of Teacher Guide in flip book format
- 2. Cuaderno de práctica (Anotado) Practice Workbook with Answer Key.
- 3. Hojas de actividad Blackline Masters in PDF format.
- **3.** *Evaluaciones* (Assessments) Digital version of the print assessment book and Assessment Teacher Manual in PDF format.
- 4. *Manual del lenguaje* digital version of print handbook in PDF format.

5. Antología Edición Anotada –		
digital version of Anthology	✓ Recursos para el maestro	☆ ~
Annotated ediction in flip bok	Ø Hidden -	
format.	Schoology Start-up Guide.pdf 264 KB	\$×
	Guía del maestro	☆ ~
	🕙 Cuaderno de práctica (Anotado).pdf 66 MB	袋 ~
	Hojas de actividad.pdf 9 MB	谷
	Evaluaciones.pdf 7 MB	\$\$ v
	Manual del lenguaje.pdf 765 KB	-¢
	Antología 2 Edición Anotada	\$~
	Homework for 11/6	2 ¹ 5 w

Every teacher has his/her favorite activities that enrich the curriculum and increase student success. Here's how you can add those activities from the **Materials** tab.

From the Materials tab, click Add Materials.





Follow the prompts. Your link or file will appear in the Materials list.



Alternatively, you can navigate to the folder in which you'd like to place the new material. Hover over the empty space between items and click on the green + icon.

Then follow the same instructions to add material.



Use the Gradebook

The **Gradebook** is easy to use. Auto-graded activities will populate immediately, and students have a dropbox feature to submit other assignments. Teachers will be able to grade and comment on those submissions through **Gradebook** and **Assignments**.

E contra	Descubre el español C- Cou	irse MC	Section 1						
Descutor	Gradebook * School	Year 20	0 + All C	itegories 👻 Due Da	te •	14			
			Overall	School Year 2014	U2 A conversar 30 pts	U2 A escribir 28 pts	U2 A escuchar 28 pts	U2 A leer 28 pts	U2 Semana 1 100 pts
	Student, Monica	4	56.58%	56.58%	0	0	20	28	100
· Course Options									
Materials -									
Updates									
🛃 Gradebook									
Grade Setup									
C Mastery									
👚 Badges									
Attendance									
O Members									
Analytics									
Workload Planning									
Access Code 9K2GD-7JWFW Reset							_		
to Ferring State									

Student Profiles appear when a teacher clicks on individual student names. This allows teachers to keep track of student work submissions and send messages.

	Fulanito De	Tal			Message
	Contact Inform	ation falsaturisers 32/firmall com to	0	. 0	3
			Courses		
📰 Info			Ex.	raikul Santillana High	School 2 - Dr. B

Customize the Gradebook

You can customize the categories for assignments and assign them weights toward the overall grade.



Click on the **Gradebook** tab in the left column.

Click on the **Grade Setup** tab that appears.

You can add Categories by clicking the + Add button.

You can delete **Categories** by hovering over the category name and clicking the **X** icon that appears.

Clicking on the star icon makes that category the default category for new assignments.

Assign Weights to Categories

You can assign weights to categories to make certain types of assignments worth more than others. By default, all categories are weighted the same.



Check the **Weight Categories** box to turn on weighted grading.

Click on the number in the **Weight** column to change it.

IMPORTANT: To add or adjust grading periods, please contact Santillana USA Technical Support at **help@santillanausa.com**.

Customize Activities and Assignments

You can change the **Category**, the **point** value, and other properties of a particular activity



Click on the name	Edit Package Properties				
of the activity under	Package Settings	Title:	U2 Semana 1		
Package Contents.	Package Contents	Attempt Limit: Grading	Unlimited Enable SCORM Grading Enable SCO Grading ?		
		Save	Changes Cancel		

Edit Package Properties		×
Package Settings	C Enchla Cradia	
Package Contents		۱۶
😡 U2 Semana 1	Title:	U2 Semana 1
	Points:	100
	Grade Type:	Completion ÷
	Category:	Online Activities
	Scale:	Numeric \$
	Period:	School Year 2014–2015 🛟
	Sav	ve Changes Cancel

Under **Category**, choose the appropriate grading category to reflect the type of activity or assignment it is. Change the **Points** by typing the correct value in the box. Alternatively, you can access these settings from within the **Gradebook**.

gories 👻 Due Da	ite 👻	()				
School Year 2014	ribir +	U2 A escuchar 28 pts	U2 A leer 28 pts	U2 Semana 1 100 pts	U2 S 1	Under the name of the Activity or Assignment , click on the arrow and choose Edit
88.82%		20	28 🖌	Edit Track Revisions Set All Grades View Stats Delete		

In the window that opens, you can **change the point value** of the **Activity** or **Assignment**, **categorize** it, etc.

	oreran benoor real 2021	28 pts	28 pts
Edit Grade Column			×
d			
Name: *	U2 Semana 1		
Due date: 🕐		100 pts	
Category:	Online Activities 🗘	Grading options	
Scale: *	Numeric •		
Advanced:	💿 🔍		
	Save Changes Can	cel	

Use Bulk Editing

Alternatively, or to categorize several Activities at once, you can access the **Bulk Edit** feature.

	SANTILLANA USA	9. Home Courses - Group	os 👻 Resou	tes T			10 A.
		Descubre el español C- Course MC	Section 1	Januarian - Dun D	* •		
k on the Gradebook . In the top toolbar,	Destine		Overall	School Year 2014 ^{ribir}	Bulk Edit Print Reports	U2 A leer 28 pts	U2 Sema 100 pi
k on the gear icon.		Student, Monica 📠	88.82%	88.82%	Export	28	100
ose Bulk Edit .	- Course Options						
	Materials -						
	Updates						
	🛃 Gradebook						

With this feature, you can change the category of an activity, assignment, quiz, or test, set how many points it's worth, change the grading scale or rubric, and change which grading period it counts in.

Please note that **Factor** is how many times it counts in the **Gradebook**. By default, all Factors should be set to 1. If you would like a test or exam to count twice, for example, you would set the **Factor** to 2.

Descubre el español C- Course MC: Section 1 Bulk Edit						+ Add Assignment 4 Shift due dates 🕨 [
School Year 2014-201 Name	15	Category		Max pts	Factor	Scale/Rubric		Due date 🔊	Period	
Homework for 11/6	2	(Ungraded)	\$	100	1.00	Numeric	्र	11/06/14 11:59pm	School Year 2014-20 \$	
EF A conversar	0	Assessment	\$	46	1.00	Numeric	÷		School Year 2014-20 \$	
EF A escribir	۵	Assessment	\$	36	1.00	Numeric			School Year 2014-20 \$	
EF A escuchar	0	Assessment	¢	39	1.00	Mumeric	٠		School Year 2014-20 💠	
EF A leer	۵	Assessment	\$	39	1.00	Numeric	•		School Year 2014-20 \$	
EU Á conversar		Assessment	0	46	1.00	Numeric	٠		School Year 2014-20 \$	
EU A escribir		Assessment	÷	36	1.00	Numeric	÷		School Year 2014-20 ‡	

Clic tab. click Cho

Managing the Online Assessments Tool

By default the **Evaluaciones** (Online Assessments) are hidden from studens profiles. They will appear with a gray shadow overlay in your teacher view. Before you assign an assessment, be sure to make it available for viewing:



This action will make the *Evaluaciones* folder content available for student view. To assign specific assessments, apply the hidden option to each unit folder. You can also choose to make assessments viewable during specific time frames by adding due dates.

After students complete an evaluation they can view their results in the **Grades** tab.

Activities that are automatically graded like *A escuchar* y *A leer* (Listening and Reading Evaluations) will generate a score and teacher graded activities (Speaking and Writing Evaluations) will generate a score of 0 until teacher changes it.

SANTILLANA USA	Q Home Courses - Groups - Resources -								
	Descubre el español C- Course MC: Section 1 Descubre el español C- Course MC: Section 1 Santiliana								
1 Aler	School Year 2014-2015 (1000)	Grade	Max Pts	Comment					
and a second sec	Assessment (75%)								
	Ef A conversar		46						
Materials	Ef A escribir	20	36						
Undates	EF A escuchar		39						
Grades	ET A leer	20	39						
Attendance	EU A conversar		46						
Attendance	EU A escribir		36						
Mempera	EU A escuchar		39						
Information	EU A leer		39						
Grading period School Year 2014-2015	UI A conversar		30						
	UI A escribir		2.5						
	UI A escuchar		28						
	U1 A leer		28						
\longrightarrow	U2 A conversar	0	30	1					
	U2 A escribir	0	28						
	U2 A escuchar	20	28						
	UZ A leer	28	28						
	U3 A conversar	а. -	30						
	U3 A escribir		2.8						
	U3 A escuchar	3 e 1	28						
	US A leer		28						

Teachers will see the same results in the Gradebook.



To view student responses, select the activity you want to grade and under the **gear** drop down menu choose **View User Progress.**



User Progress					×	8
Monica Student	Attempt: 1 ‡ Activite In	teractions				á
4	Activity	Completion	Satisfaction	Score	Time	
1	LC_U2_A_escuchar	Complete		71%	3m 18s	0
	LC_U2_A_escuchar	Complete		71%	3m 18s	r
c	LC_U2_A_escuchar	Complete		71%	3m 18s	
c c c c c c c c c c c c c c c c c c c	LC_U2_A_escuchar	Complete		71%	3m 18s	-
4						

Choose the student and select Interactions. If the assessment was submitted twice (multiple attempts allowed), you will be able to see the results for each attempt.

er Progress								
Monica Student	Attempt: 1 + Activity - Interactions							
	Description	Type	Weighting	Response	Correct Response	Result		
	a_escuchar_a_1	Choice	1	CORRECT_a_1a	a_la	Correct		
	a_escuchar_a_2	Choice	1	CORRECT_a_2b	a_2b	Correct		
	a_escuchar_a_3	Choice	1	CORRECT_a_3c	a_3c	Correct		
	a_escuchar_a_4	Choice	1	CORRECT_a_4c	a_4c	Correct		
	a_escuchar_b_1	Choice	3	CORRECT_b_1a	b_1a	Correct		
	a_escuchar_b_2	Choice	3	INCORRECT_b_2a	b_2b	Income		
	a_escuchar_b_3	Choice	3	CORRECT_b_3a	b_3a	Correct		
	a_escuchar_c_1	Choice	5	INCORRECT_c_1a	c_1b	Incorrec		
	a_escuchar_c_2	Choice	5	CORRECT_c_2a	c_2a	Correct		
	a escuchar c 3	Choice	5	CORRECT & 3c	r. 3r	Corror		

Correct answers for automatically scored activities (Listening and Reading Evaluations) are also available in the Interactions window. A URL address will be available for Monica Student Attempt: 1 + Activity Interactions A conversar (Listening Evaluation) activities. This URL address will Description Type Weighting Response allow you to download the audio rubric url Fill-in 0 https://s3.amazonaws.com/santillanausa/Rubrics+DE+Evaluac file with student recordings. Copy http://santillanausa.s3-website-us-easta conversar a 1 Fill-in 0 1.amazonaws.com/10ab23d7fb7e06.wav and paste the URL address onto http://santillanausa.s3-website-us-east-1.amazonaws.com/1fa59c6183d9a4.wav a_conversar_a_2 Fill-in 0 your browser to accesss the audios. a_conversar_a_3 Fill-in http://santillanausa.s3-website-us-east-1.amazonaws.com/8 a_conversar_b_1 Fill-in 0 http://santillanausa.s3-website-us-east-1.amazonaws.com/2281908228f0aa.wav a conversar b 2 Fill-in http://santillanausa.s3-website-us-east-1.amazonaws.com/3 0 http://santillanausa.s3-website-us-east-1.amazonaws.com/18e4d10d1237ac.wav a conversar b 3 Fill-in 0 Monica Student Attempt: 1 \$ Activity - Interactions Description Type Weighting Response rubric url Fill-in 0 https://s3.amazonaws.com/santillanausa/Rubrics+DE+Evaluacion a_escribir_a_1 Fill-in 0 falda For *A escribir* activities (Writing a_escribir_a_2 Fill-in 0 zapatos Evaluation) you are able to view a_escribir_a_3 Fill-in 0 vestido student answers. a_escribir_a_4 Fill-in 0 camisa a_escribir_b_1 Fill-in 0 la blusa a escribir b 2 Fill-in 0 la ciudad a escribir b 3 Fill-in 0 la plaza a escribir c 1 Fill-in 0 Ella está sentada en la sala. Rubrics are available for downalod in each Interactions Activity Report. Copy and paste the URL nica Student Attempt: 1 # Activity - Interactions address onto your browser to Description Type Weighting Response download. Fill-in 0 https://s3.amazonaws.com/santillanausa/Rubrics+DE+Evaluacion ubric url a escribir a 1 Fill-in 0 falda a escribir a 2 Fill-in 0 zapatos Paylocity Payroll + HR Log × (Evaluaciones Nivel C | Sch × (Monica Student | School oc ×) 🗅 https://s3.amazonaws.c https://s3.amazonaws.com/santillanausa/Rubrics+DE+Evaluaciones+Level+D.pdf a escribir a 3 Fill-in 0 vestido a_escribir_a_4 Fill-in 0 camisa a_escribir_b_1 Fill-in 0 la blusa Rubrics a_escribir_b_2 Fill-in 0 la ciudad a_escribir_b_3 Fill-in 0 la plaza -UP a_escribir_c_1 Fill-in 0 Ella está sentada en la sala. Separate Domains Assessment Rubric A conversar, Section C A conversar, Section C, utilizes a rubric (0, 1, 2) to rate a student responses. The chart below provides the criteria for each rating. Sample responses for each rating are also provided. Rubric and Sample Responses for A conversar, Section C Response does not answer the question in Spanish correctly. The response is incomprehensible or in a language other than Spanish. Sample responses: Teacher: ¿Cómo estás? Student: Fine. 0 Teacher: ¿Qué ropa te gusta? Student: clothes Response is one comprehensible, relevant Sample responses: